

**TOWN OF ORONO
COUNCIL MEETING
COUNCIL CHAMBER - MUNICIPAL BUILDING**

MONDAY, AUGUST 9, 2010 AT 7:00 P.M.

MINUTES

1. Roll Call

Present: Council Chairman Geoffrey Gordon, Lianne Harris, Tom Spitz, Tom Perry, Judy Sullivan, and Assistant Town Manager Maria Weinberger. Absent: Cindy Mehnert and Mark Haggerty.

2. Approval of minutes of June 28, 2010, July 12, 2010 and July 26, 2010

Moved by Lianne Harris and seconded by Tom Spitz to approve the minutes.

Judy Sullivan offered a correction to include the following sentence to page 2 of the July 26, 2010 minutes, *“Ms. Sullivan questioned why no bid prices were presented. Ms. Conlow explained that the quotes were requests for qualifications (RFQs), not requests for proposals (RFPs).”*

All voted in favor of the minutes as corrected, 5-0.

3. Public Hearings

a. To consider a Victualer’s License for Hospi Foodservice Inc. d/b/a Subway, 53 Main Street.

Public hearing a. opened at 7:04 p.m. Ms. Conlow stated that the Code Enforcement Officer reported that all inspections have been done and staff is recommending approval of the license. No public comments were made. Public hearing a. closed at 7:05.

Order 10-161 Order, approving a Victualer’s License for Hospi Foodservice Inc. d/b/a Subway, 53 Main Street.

Moved by Tom Perry and seconded by Lianne Harris. All voted in favor, 5-0.

b. To consider an amendment to the Ordinances of the Town of Orono, Chapter 28 Personnel, Sec. 28-81(a)(9) Waiving of vacation leave, to include a Vacation Leave Cash Out Policy.

Public hearing b. opened at 7:06 p.m. Maria Weinberger stated that the Personnel Committee reviewed other communities’ policies regarding how vacation time is utilized when it is at its maximum. The proposed policy allows for cashing out one week’s vacation as long as the criteria is met. Currently, the Ordinance prohibits any cash out of vacation leave; this ordinance change will allow for a vacation leave cash out in accordance with the policy. No public comments were made. Public hearing b. closed at 7:07 p.m.

Order 10-162 Order, approving an amendment to the Ordinances of the Town of Orono, Chapter 28 Personnel, Sec. 28-81(a)(9) Waiving of vacation leave, to include a Vacation Leave Cash Out Policy.

Moved by Lianne Harris and seconded by Tom Spitz. All voted in favor, 5-0.

Tom Spitz commented that he supports the policy, but acknowledged the importance of employees taking time off. Tom Perry agreed that people should take vacation time off, but it is also good for the town to use down vacation accruals.

Mr. Gordon asked where the policies are kept. Ms. Weinberger commented that she maintains the policies and will distribute this one to employees once it is approved.

Order 10-163 Order, adopting a Vacation Leave Cash Out Policy for the Town of Orono.

Moved by Lianne Harris and seconded by Tom Perry. All voted in favor, 5-0.

4. Acknowledgements

Tom Spitz acknowledged the importance of Constitution Week and urged everyone to take time to read the Constitution.

5. Unfinished Business – None

6. Consent Agenda

Order 10-164 Order, committing a true list of sewerage service assessments to Wanda J. Thomas, Treasurer, in the amount of \$128,772.56.

Moved by Lianne Harris and seconded by Tom Perry. All voted in favor, 5-0.

7. New Business

Order 10-165 Order, proclaiming the week of September 17 through 23, 2010 as Constitution Week in the Town of Orono.

Moved by Lianne Harris and seconded by Judy Sullivan. All voted in favor, 5-0.

Mr. Gordon read the proclamation.

Order 10-166 Order, awarding a bid for a 2010 Bobcat S-205 Skid Steer Loader to Jordan Equipment of Hermon for an amount not to exceed \$41,497.40, and a 72” Sweeper Attachment for \$4,225.75.

Moved by Lianne Harris and seconded by Judy Sullivan. All voted in favor, 5-0.

Public Works Director Rob Yerxa stated that \$50,000 was budgeted for this purchase through the

Capital Equipment Plan. He noted that Jordan Equipment was the low bidder.

Ms. Sullivan asked about the brand name and use of the equipment. Mr. Yerxa stated that it is a Bobcat, the same as the 23 year old one it is replacing. He commented that with the attachments it will be used as a snowblower, loader, sweeper and more.

Order 10-167 Order, awarding a bid for a 2010 John Deere X749 Mowing Tractor to Greeway Equipment Sales of Hermon for an amount not to exceed \$15,500.

Moved by Lianne Harris and seconded by Tom Perry. All voted in favor, 5-0.

Mr. Yerxa stated that this purchase is under budget and will replace three other pieces of equipment which will be traded in. The attachments included will be a broom, snowplow, cab and 60" mowing deck.

Ms. Sullivan asked if Public Works has had experience with a John Deere. Mr. Yerxa confirmed that they did and they have been very pleased with its performance.

Mr. Gordon asked how many acres are mowed and how often. Mr. Yerxa stated that the Public Works crew mows 13-15 acres approximately once a week.

8. Future Agenda Items/Items of Concern

Lianne Harris commented that there was some broken glass on the bridge by the sidewalk that needs to be cleaned up. Mr. Yerxa stated that he would take care of it.

9. Public Petitions - None

10. Public Comments - None

11. Adjournment

At 7:20 p.m., Tom Perry moved and Judy Sullivan seconded to adjourn. All voted in favor, 5-0.

Respectfully submitted,
Nancy W. Ward
Administrative Assistant